

ROWTON PARISH COUNCIL

Clerk to the Council: Christine M Davies, 3 Durban Avenue, Christleton
Chester CH3 6AL Tel: 01244 335996

To Members of Rowton Parish Council

You are duly summoned to attend the **Annual Parish Meeting** of Rowton Parish Council to be held at **7.30pm on Monday 18 May 2015** at Rowton Methodist Church

C M Davies

Christine M Davies
Clerk to Rowton Parish Council

A G E N D A

- 1 Apologies for Absence**
- 2 Councillor's Declaration of Acceptance**
 - 2.1 To receive Councillor's Declarations of Acceptance of Office
- 3 Election of Chairman for the forthcoming year**
 - 3.1 To receive nominations for Chair
- 4 Election of Vice-Chair for the forthcoming year**
 - 4.1 To receive nominations for Vice-Chair
- 5 To receive Chair's Report – Appendix A**
- 6 To receive Financial Report for y/e 31 March 2015 – Appendix B**
- 7 Adoption of Code of Conduct**

To agree that

“the Council adopts the Code of Conduct for Members adopted by Cheshire West and Chester Council on 26 July 2012 as the council's code of conduct under section 27(2) and 27(3) of the Localism Act 2011”.
- 8 Standing Orders**

To agree the adoption of the Council's Standing Orders
- 9 Financial arrangements**

To agree the:

 - 9.1 appointment of the Responsible Financial Officer
 - 9.2 appointment of the Internal Auditor
 - 9.3 bank account, appointment of signatories and rules for transfer of funds
 - 9.4 insurance for Council, members and employees